South Tyneside Council

THE BUILDING REGULATIONS 2010

REGULARISATION APPLICATION FORM



This form is only to be used where building work has previously been undertaken without prior Building Regulation approval being obtained from this authority i.e. Unauthorised Work, and the applicant/owner now wishes to 'regularise' the situation. (See Note 1 overleaf).

This form is to be filled in by the applicant/owner responsible for carrying out the building work. If the form is unfamiliar please read the notes on the reverse side or consult the office indicated. Please type or use block capitals.

1	Applicant's details Name :					
	Address:					
	radicos.	Postcode:	Tel.:	Fax:		
	Email:		-		_	
2	Agent's details (if applicable)				
	Name:					
	Address:					
		Postcode:	Tel.:	Fax:		
	Email:					
3	Location of building to w	hich work relates			_	
	Address:					
		Postcode:				
	- 1 1					
4	Proposed work					
	Description:					
5	Use of building					
5	1. If new building or extension	in nlesse state proposed i	160 :			
			150.			
	2. If existing building state present use:3. Is the building to be put, or intended to be put, to a use which is subject to the Regulatory Reform (Fire Safety)					
	Order 2005 (see note 5)	i interface to be put, to a	use willer is subject	0 ,	YES/NO	
	01de1 2000 (See Hote 5)				120/140	
6	Date built					
	Specify approximate date wh	en the building work wa	s commenced :			
7	Charges (see note 4, and sep	arate Guidance Note on	Charges for informa	ntion)		
	1. Please state total estimated		O			
	2. Please state total floor area	of new building or exter	nsion:			
	3. New housing - please state	e number of dwellings :				
8	Additional information					
	1. Do the proposals involve t	he construction of a vehic	cle crossing over the	e highway (footpath)	YES/NO	
	2. Are there any trees on this		hin the highway/la	ndscaped areas	YES/NO	
	If yes, full details must be	provided on your plans				
9	Statement This is a single state of the stat					
	This notice is given in relation to the building work as described, is submitted in accordance with Regulation 18(2)					
	and is accompanied by the appropriate charge.					
	Name:	Signature	: :	Date:		

(Please see notes overleaf)

This notice, together with 3 sets of plans (2 sets for domestic work) and the appropriate charge should be deposited at the following address. All correspondence to:-

Building Control Manager Telephone: (0191) 427 1717

Economic Regeneration Extension 7436/7437/7438 South Tyneside Council Fax No. (0191) 427 7171

Town Hall and Civic Offices Email: buildingcontrol@southtyneside.gov.uk

Westoe Road, South Shields, www.southtyneside.info

Tyne and Wear, NE33 2RL

THE BUILDING REGULATIONS 2010

THE BUILDING ACT 1984

THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010

SOUTH TYNESIDE COUNCIL (BUILDING CONTROL SERVICE) SCHEME OF CHARGES

Notes

- 1. The submission of a regularisation application is entirely at the discretion of the owner / applicant. The Local Authority will only issue a Regularisation Certificate when they are satisfied that:
 - a) the plans / specifications are in accordance with Building Regulations requirements, and
 - b) the building work complies with Building Regulation requirements or appropriate remedial works have been undertaken.
 - A Regularisation Certificate is evidence (but not conclusive evidence) that Building Regulation requirements (which were in force at the time the original building work was undertaken) have been complied with.
- 2. The applicant is the person on whose behalf the work is being carried out, eg the building's owner.
- 3. This notice should be completed and submitted with plans and particulars in duplicate in accordance with the provisions of Building Regulation 18.
 - Subject to certain exceptions, where Part B (Fire Safety) imposes a requirement in relation to proposed building work, two further copies of plans which demonstrate compliance with the requirements should be deposited.
- 4. A Regularisation application attracts a charge payable by the person by whom or on whose behalf the work is to be carried out. The charge must accompany the deposit of plans.
 - The appropriate charge is dependant upon the type of work proposed. Charge scales are set out in the Guidance Notes on Charges which is available on request.
- 5. The Regulatory Reform (Fire Safety) Order 2005 applies to most premises, with the exception of private dwellings and flats.
- 6. These notes are for general guidance only, particulars regarding the deposit of Regularisation Applications are contained in Regulation 18 of the Building Regulations 2010 and, in respect of charges, in the Building (Local Authority Charges) Regulations 2010 and South Tyneside Council (Building Control Service) Scheme of Charges.
- 7. Persons who have carried out building work or made a material change of use of a building are reminded that permission may be required under the Town and Country Planning Acts.
- 8. Further information and advice concerning the Building Regulations and planning matters may be obtained from your local Authority.
- 9. Cheques to be made payable to South Tyneside Council.

Submission Notes

AN APPOINTMENT SYSTEM IS IN OPERATION FOR THE DEPOSIT OF BUILDING REGULATION APPLICATIONS (REGULARSATION APPLICATIONS).

The Building Control Group should be contacted at the above telephone number in order to arrange an appointment to enable the appropriate charge to be determined. A preliminary check of the application will also be carried out at this time.

A Regularisation application cannot be accepted unless it is accompanied by the appropriate charge.

NB Some of the information which you provide with this application will be used as the basis for formulating (a) a register of applications and (b) a committee agenda.

At some time in the future other persons or bodies, having satisfied this Authority as to the legitimacy of their interest, may be given access to the records concerned.

FOR OFFICIAL USE ONLY

BUILDING REGULATION CHARGES:



Regularisation charge:	Initials
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