

Date received:



South Tyneside Council

Ref No:

HIGHWAYS ACT 1980

Section 169 & 172 - APPLICATION TO ERECT SCAFFOLDING / HOARDING OR OTHER RELEVANT STRUCTURE ON THE HIGHWAY

In applying for a permit to place a scaffold/hoarding or other relevant structure on the highway, the scaffolding company and hirer of the scaffolding and/or the contractor responsible for erecting the hoarding agree to the terms and conditions attached.

Fax permit form to 0191 4277171 E-mail: building.control@southtyneside.gov.uk Tel: 0191 4247441 / 4247436

1. Permit Applicant Details

Please tick this box if you are renewing an existing Permit:

Current Permit No:

Your Details (Scaffolding / Hoarding Company)

Client Details (person requiring the Scaffold / Hoarding)

Name of person completing the permit:	Name
Company	Company (if applicable)
Address	Address
Postcode	Postcode
Telephone no:	Telephone no:
Out of hours contact telephone no:	Out of hours contact telephone no:
E-mail:	E-mail:

2. Site Location

Address:

Postcode:

(Please provide a sketch plan of the location of the scaffolding/hoarding)

Type of structure:

Scaffolding :

Hoarding:

Others:

3. Dates (When will scaffolding/hoarding other structure be required) **please give 5 working days notice**

From (date):	Until (date):
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5. Declaration & Fee

I have read and agree to the standard terms and conditions applicable to the issue of scaffolding/hoarding, other structure permits and agree to the current charge for a period of up to one calendar month. This fee must accompany the application and the application will not be processed without the submission of the relevant fee. Payment may be made by cash, debit card or cheque (made payable to South Tyneside Council)

Signed:

Date:

6. Decision

Decision:	Special conditions:
Authorising officer:	
Date:	

In applying for a permit to place scaffolding or other relevant structure on the highway, the scaffolding company and hirer of the scaffolding agree to the terms and conditions noted below:

General:

Scaffolding/Hoarding is erected to provide safe working conditions for those involved in building works. However, it should be noted that the conditions laid down by the relevant sections of the Highways Act 1980 are for the protection of the public and powers exist to enforce them by the stopping of work on a scaffold or by the ordering of the scaffold/hoarding to be dismantled should the conditions not be complied with. Should a person fail to comply with the terms and conditions of the licence he is guilty of an offence and liable to a fine under Sections 169(5) or 172 (5) of the Act.

Safety Conditions to be met for Scaffold/Hoardings:

1. Any scaffold structure on or over a footway that continues to be used by the public must have minimum clear headroom of 2.6 metres. Cross bracing below this height will not be allowed due to the potential danger to those with impaired vision. Cross bracing at ground level is not permitted under normal circumstances. If it is required for the integrity of the structure then an unobstructed close-boarded or sheet timber-walking platform is to be provided whilst maintaining clear headroom of 2.6 metres. All scaffolding below a height of 1.6 metres shall be adequately colour contrasted by using 'warning' adhesive tape or by painting in white or bright yellow.

Any projections or protruding parts shall be adequately covered or padded to prevent possible injury to the public.
2. A minimum width of unobstructed footway of 1.5 metres shall be maintained in busy pedestrian areas. A minimum of 1.2 metres unobstructed footway may be deemed acceptable at less busy locations. In essence, safe access must be maintained for users in wheelchairs, users with prams or buggies and small children and users with guide dogs. Tapping boards and handrails shall be provided for the full length of the structure except for access points.
3. If it is not practical to provide a safe route through the scaffold / hoarding structure an alternative route must be provided around the structure to provide a safe passage. If pedestrians have to be diverted onto the carriageway they must be separated from moving traffic by a suitable physical barrier and the safe passage signed and guarded in accordance relevant guidance published by the Department of Transport and to the satisfaction of the Highway Authority.
4. If any part of a scaffold or hoarding lower than 4.9 metres comes within 0.5 metres of the kerb, a temporary kerb shall be provided to give an additional 0.5 metre clearance. No part of a scaffold or hoarding below a height of 4.9 metres shall overhang the carriageway. Any scaffold or hoarding in the carriageway is to be protected by large timbers or an equivalent barrier secured independently of the structure giving 0.5 metres clearance. Where any scaffold or hoarding or temporary footpath is to encroach onto the carriageway this will require prior consultation with the Local Authorities Highways representative.
5. An overhead panel or platform shall be provided to protect pedestrians from falling objects. Should the structure be used for the washing down of a building it must be completely sheeted to protect the public and provision must be made to for any run off water to be discharged safely away from the highway.
6. Any structure shall be adequately secured in place and able to withstand all expected loadings / stresses.
7. Warning signs with the legend 'DANGER — MEN WORKING ABOVE' must be displayed at each end of the structure. The name and address and telephone contact number of the Licensee shall be clearly displayed on the structure.
8. The structure must be lit during the hours of darkness (that is to say that period between half an hour after sunset and half an hour before sunrise) with red warning lights at each end and at every 6 metres. A gantry must have white lights under it if the area is accessible by the public.
9. Doors or access points within the structure shall not open onto the highway.
10. Fire hydrants or other similar apparatus must not be enclosed by the structure without prior consent from the relevant authority.
11. All scaffold tubes on the highway shall be supported on base plates. Sole plates must also be used where the loading may in any way damage the highway surface.
12. The structure shall be erected and dismantled without causing obstruction to the highway (e.g. outside of rush hour, peak periods). After dismantling the site shall be cleared and restored to the satisfaction of the Highway Authority. Any damage to the highway shall be made good at the Licensee's expense (see Condition 15 below).
13. Evidence of Public Liability Insurance Cover for a minimum value of £5 million is required.
14. South Tyneside Council shall be indemnified against any claim, actions, proceedings or loss or damage arising as a result of the presence of any hoarding and or scaffold structure to which the licence applies.
15. The licensee shall ensure that the public footpath or carriageway on which the scaffold/hoarding is to be erected is in good repair. You should therefore record the surface condition prior to the date of the erection process including any photographic evidence and document details of the date this inspection took place. It should be noted that you will be charged for any subsequent damage to the footpath or carriageway. In the absence of any documented information, the City Council will assume that the footpath or carriageway was in good repair at the date the licence was issued and any resultant damage is attributable to the erection or dismantling of the scaffold/hoarding to which the licence applies.