School Workforce Development Programme
Teaching and Support Staff
2016-2017
The aim is to provide training to address the specific Teachers Standards’ and also to secure the development of the Education workforce who support our schools and settings.

The programme is designed to meet specific needs:

Leadership Programme – This section is aimed at Head Teachers, Deputies and Assistant Heads to support their demanding roles and professional development.

Stepping into Leadership / Succession Planning – This section is aimed at Aspiring Leaders regardless of their length of service or position in school.

Developing Classroom Practice – This section is for All Teachers regardless of their length of service or position in school. It is aimed to develop classroom practice in line with the Teachers’ Standards and support the Performance Management Process.

All staff should have a professional responsibility to be engaged in effective, sustained and relevant professional development through their careers.

‘Today’s Children and Young People, Tomorrow’s Future for South Tyneside’

School Workforce Development
Dear Colleague

I am delighted to share with you a comprehensive and challenging programme of professional development for Educational Practitioners.

Access to professional development is key to raising standards and enhancing pupils’ achievement.
It is also the key to your career progression. The programme offers opportunities to all staff, from Newly Qualified Teachers to Head Teachers, from Teaching and Learning Support Staff to Site Supervisors and Office Managers in educational settings.

In these changing times, support for and development of teaching and support staff colleagues is vitally important. This programme provides support and development opportunities. I would encourage all staff to maximise the associated benefits.

Yours sincerely

Peter Cutts
Head of Education, Learning and Skills
Welcome to South Tyneside’s School Workforce Development Programme

This programme has been produced by the School Workforce Development Team following evaluations and consultations.

The programme runs through the academic year 2016 – 2017.

Training is matched closely with the Professional Standards for Teachers and the working practices of Support Staff.

The framework of standards defines the characteristics of teachers and support staff at each career stage. These standards will support staff in identifying their professional needs.

The expectation is that the entitlement to effective, sustained and relevant professional development for all staff will be met through this ‘offer’ and training available will be underpinned by the key outcomes identified in ‘Every Child Matters’.

Our Team

Continuous Professional Development for School Staff in South Tyneside is facilitated by the School Workforce Development Team based at South Tyneside Council, Town Hall & Civic Offices, Westoe Road, South Shields, Tyne & Wear NE33 2RL.

Lynn Freer – School Workforce Development Operations Manager
A council officer with over 25 years of experience in education. As a holder of the original ‘Golden Sock’ awards for Customer Service, she remains focussed on the logistical delivery and financial management of the School Workforce Development Programme. Lynn can be contacted on 0191 426 8105 or email: lynn.freer@southtyneside.gov.uk

Julie Rose – Support Officer
The cornerstone of any successful training programme is the support staff. Julie is a highly effective administrator within the area of training management, she ensures the programme is successfully produced, advertised and evaluated in a format accessible to all. Her professional and efficient approach ensures the programme remains effective, sustained and relevant. Julie can be contacted on 0191 426 8105 or email: julie.rose@southtyneside.gov.uk
The South Tyneside Children and Young People’s Plan

The South Tyneside children and Young People’s Plan was introduced in 2007 with the priority being:

‘Every Child, in every home, in every community, matters’

Included in our ‘Guiding Principles’ is School Workforce Development. We are committed to training and developing our local workforce so they can address the needs of children and young people more holistically, working across services ensuring our children and young people should:

- enjoy good health and be supported to lead a healthy lifestyle
- be kept safe and protected from harm and neglect
- enjoy growing up and be supported to achieve their best
- be supported to participate positively in society and feel that their contribution is valued
- grow up free from poverty and with skills, knowledge and experience to achieve this as adults
Core Purpose

The focus of the Core Offer has come from a number of different sources including:

ALL STAFF

- Core offer encompassing all members of the school community
- Brokerage service to support specific needs
- ICT course information for sessions delivered through the OpenZone City Learning Centre
How Much Does it Cost?

**School Workforce Development:**

The charges are based on an annual charge linked to the number of pupils on roll in a school. Schools wishing to buy into the programme for a further year will receive a loyalty buyback reduction.

<table>
<thead>
<tr>
<th></th>
<th>Full Programme</th>
<th>with Loyalty Reduction</th>
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<tbody>
<tr>
<td>Primary - Under 250 pupils</td>
<td>£2100</td>
<td>£2000</td>
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<tr>
<td>Primary - Over 250 pupils</td>
<td>£2400</td>
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</tr>
<tr>
<td>Nursery</td>
<td>£1100</td>
<td>£1000</td>
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<tr>
<td>Special Schools</td>
<td>£2100</td>
<td>£2000</td>
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Schools not wishing to access the courses through the SLA may apply for courses at the following costs:

<p>| | | |</p>
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<thead>
<tr>
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<tr>
<td>Full day</td>
<td>£175</td>
<td>unless otherwise stated</td>
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<tr>
<td>Half day</td>
<td>£95</td>
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<tr>
<td>Twilight</td>
<td>£45</td>
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**NQT Appropriate Body Support Function**

From Autumn 2013, there has been an additional Appropriate Body Support function Service Level Agreement. This support was historically funded centrally but monies have now been devolved to school budgets and as a result a charge must be levied.

Charges for the Appropriate Body Support Function will be collected termly in arrears from participating schools.

**Appropriate Body Support Cost per NQT per Term**

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<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>All Schools</td>
<td>£125.00</td>
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Schools choosing not to purchase the Appropriate Body support will be exempt from any of the NQT support functions offered by South Tyneside Council and will need to purchase this function from another appropriate body.
How to Apply
Staff must apply for all courses (including Networks) by:

Phone: 0191 4268105
Email: julie.rose@southtyneside.gov.uk or lynn.freer@southtyneside.gov.uk
Application Form: School Workforce Development Team
South Tyneside Council
Town Hall & Civic Offices
Westoe Road
South Shields
Tyne & Wear
NE33 2RL

There should be no assumption that staff can automatically attend

Quality Assurance
It is vitally important that schools settings feel confident in the services on offer, therefore there will be:

• a rigorous appointment and selection process
• a commitment to high quality professional development
• an effective system of record keeping
• regular consultations and dialogue with schools, settings to meet needs and expectations

Cancellation Policy
For those not accessing the Service Level Agreement or using the brokerage service, failure to notify of non-attendance within 48 hours of the course date will result in the full cost of the course being incurred by the school, setting.
<table>
<thead>
<tr>
<th>Qualification</th>
<th>Recertify within</th>
<th>Other Information</th>
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</thead>
<tbody>
<tr>
<td>First Aid in the Workplace</td>
<td>3 years</td>
<td>See programme for details</td>
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<tr>
<td>Paediatric First Aid</td>
<td>3 years</td>
<td>See programme for details</td>
</tr>
<tr>
<td>Basic Child Protection (Safeguarding)</td>
<td>3 years</td>
<td>Contact HR Training Tel: 0800 1693454</td>
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<tr>
<td>Designated Child Protection Person Training (Designated Safeguarding Lead)</td>
<td>2 years</td>
<td>Contact HR Training Tel: 0800 1693454</td>
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<tr>
<td>Recruiting Safely</td>
<td>2-3 years</td>
<td>Contact HR Training Tel: 0800 1693454</td>
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<tr>
<td>EVC</td>
<td>3 years</td>
<td>Contact Outdoor Education Tel: 0191 4240118</td>
</tr>
<tr>
<td>Fire Awareness</td>
<td>N/A*</td>
<td>See programme for details</td>
</tr>
<tr>
<td>Manual Handling</td>
<td>N/A*</td>
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</tr>
<tr>
<td>Ladder Safety</td>
<td>N/A*</td>
<td>See programme for details</td>
</tr>
<tr>
<td>Anaphylaxis</td>
<td>N/A*</td>
<td>See programme for details</td>
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<tr>
<td>Risk Assessment Training</td>
<td>N/A*</td>
<td>Contact HR Training Tel: 0800 1693454</td>
</tr>
<tr>
<td>Display Screen Equipment Training</td>
<td>N/A*</td>
<td>Contact HR Training Tel: 0800 1693454</td>
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</table>

* In the interests of good practice it is advisable that these are refreshed on a regular basis (every 3 years).
2016 – 2017 SWD PROGRAMME DIARY

Following the publication of this brochure, please note that all additions, amendments and cancellations will appear on the South Tyneside Council School Workforce Development page:

www.southtyneside.gov.uk/swd

Individual applicants will continue to receive notification of all changes.
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<td>16LPA</td>
<td>Securing a Vision for Improvement</td>
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<td>Teacher Standards - Policy into Practice</td>
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<td>16LPC</td>
<td>Leading and Managing Change for Improvement</td>
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<td>07/06/2017</td>
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<td>What makes a Successful Managed Move? A study completed from the perspective of young people themselves</td>
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<table>
<thead>
<tr>
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<th>Stepping into Leadership / Succession Planning</th>
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<td>Various</td>
<td>16ASA</td>
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<td>Identifying and Narrowing the Learning Gap</td>
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<td>Stepping into Subject Leadership</td>
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<th>Developing Classroom Practice - All Teachers</th>
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<td>14/10/2016</td>
<td>16TA</td>
<td>The Dangerous Curriculum</td>
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<td>19/10/2016</td>
<td>16TB</td>
<td>Quality First Teaching - Effective Differentiation</td>
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<td>16TC</td>
<td>Understanding and Responding to Consistent Low Level Disruptive and Challenging Behaviour in the Classroom</td>
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<td>20/10/2016</td>
<td>16TD</td>
<td>Engaging Boys with Reading</td>
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<tr>
<td>10/11/2016</td>
<td>16TE</td>
<td>Teaching Tables in the Primary Maths Curriculum</td>
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<td>Improving Boys Writing using ICT</td>
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<td>Improving the Quality of Teaching</td>
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<td>Numicon - Taster Session</td>
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<td>29/11/2016</td>
<td>16TI</td>
<td>Developing a Mastery Approach in Mathematics</td>
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<td>16TJ</td>
<td>Creative Ways to develop a Teaching Sequence from a Quality Text (KS1)</td>
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<td>16TK</td>
<td>Integrating PE into Everyday Lessons</td>
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<td>26/01/2017</td>
<td>16TL</td>
<td>KS2 Talkboost (Y3, 4 &amp; 5)</td>
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<td>Teaching Writing: A Pathway to success – Meeting the challenges and higher expectations of the 2014 National Curriculum for English</td>
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<td>16TP</td>
<td>Practical Design &amp; Technology Projects</td>
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<td>Year 2 Moderation – Reading &amp; Writing</td>
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<td>Making the most of Community Links</td>
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<td>16TS</td>
<td>Appraisal – Systems &amp; Procedures</td>
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<td>17/03/2017</td>
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<td>Year 6 Writing Assessment &amp; Moderation</td>
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<td>Year 2 Mathematics Moderation</td>
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<td>Creative ways to develop a Teaching Sequence from a Quality Text - (Lower KS2)</td>
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<td>30/03/2017</td>
<td>16TW</td>
<td>Report Writing</td>
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<tr>
<td>26/04/2017</td>
<td>16TX</td>
<td>Key Stage 2 Test Administration Guidance Briefing 2017</td>
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<td>10/05/2017</td>
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<td>Year 1 Phonics Test Administration</td>
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<tr>
<td>14/09/2016</td>
<td>16NQTA</td>
<td>Newly Qualified Teachers Induction &amp; Support - Welcome</td>
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<td>Newly Qualified Teachers Induction &amp; Support - Professional Values</td>
</tr>
<tr>
<td>13/10/2016</td>
<td>16NQTA</td>
<td>Newly Qualified Teachers Induction &amp; Support - Dealing with Parents / Carers</td>
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<tr>
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<td>Newly Qualified Teachers Induction &amp; Support - Behaviour Management</td>
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<td>24/11/2016</td>
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<td>Newly Qualified Teachers Induction &amp; Support - Teaching Reading</td>
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<td>01/12/2016</td>
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<td>Newly Qualified Teachers Induction &amp; Support - Teaching Writing</td>
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<td>Newly Qualified Teachers Induction &amp; Support - Teaching Maths</td>
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<td>Newly Qualified Teachers Induction &amp; Support - Supporting Pupils with Special Educational Needs</td>
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<td>Date</td>
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<td>04/07/2017</td>
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<td>Newly Qualified Teachers Induction &amp; Support - Beyond Induction</td>
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<tr>
<td>19/09/2016</td>
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<td>BLAST “Boosting Language, Auditory Skills &amp; Talk”</td>
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<tr>
<td>20/09/2016</td>
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<td>Early Talkboost – (Targeted intervention for 3-4s)</td>
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<td>Effective Assessment in EYFS</td>
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<td>27/09/2016</td>
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<td>Teaching &amp; Learning in EYFS – New to EY / Refresher</td>
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<td>Making it “REAL” (Raising Early Achievement in Literacy)</td>
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<td>Life after Boo! (Engaging parents)</td>
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<td>Identifying and Meeting the Needs of Children with Special Educational Need in the Early Years</td>
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<td>Writing Action Plans and IEPs</td>
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<td>Let’s Sing French!</td>
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<td>16EYJ</td>
<td>Story-telling and Story Maps in EYFS</td>
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<td>16EYK</td>
<td>Hooking them in with a Book</td>
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<td>“Let’s get Physical” – Working with Nursery-age Children</td>
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<td>Supporting the Developing Child: Understanding Emotions in Early Years Children</td>
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<td>Ways to Build Relationships with Pupils’ Based on Mutual Respect</td>
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<td>Spelling for Teaching Assistants</td>
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<td>Promoting and Marketing your School</td>
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<td>Grammar Refresher for Teaching Assistants</td>
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<tr>
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<td>See Network Grid for dates of all subject Networks - Course content / time / venue will be advised prior to each event</td>
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<tr>
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<td>Code</td>
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<tr>
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<td>Hidden Harm the Impact of Parental Substance Misuse on Children &amp; Young People</td>
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<td>Developing Emotional Health &amp; Wellbeing Practice in a School Environment</td>
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<td>16GEND</td>
<td>Raising Attainment – Including Children from Low Income Backgrounds</td>
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<td>27/01/2017</td>
<td>16GENE</td>
<td>Learning without Lessons</td>
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<td>16GENF</td>
<td>Grief and Bereavement</td>
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<td>Date</td>
<td>Code</td>
<td>SEN &amp; Inclusion</td>
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<td>16SENC</td>
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<td>¡Español, por favor!</td>
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<td>29/03/2017</td>
<td>16MFLE</td>
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<td>14/06/2017</td>
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<td>Civic Carol Concert 2016</td>
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<td>16MUSE</td>
<td>Themed Composition and Song writing</td>
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<td>First Aid in the Workplace - Refresher - (7th &amp; 14th June 2017)</td>
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<td>Event 1</td>
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Leadership Programme
Course Code: 16LPA

Course Title: Securing a Vision for Improvement

Content:
• What is a vision for continuous improvement?
• Whose vision is it anyway?
• How do we turn vision into reality?
• How do we secure the commitment of the whole school community to achieving the vision?
• What measurable steps need to be taken to move towards the vision?
• Working with partners

Expected Impact on School/Setting:
Leaders have a clearer understanding of the purpose of the school, where it is going and how to get there.

Target Group: School leaders
Dates: 28th September 2016
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Alan Sergison
Cost: Free to SWD Buy-Back Participants
Course Code: 16LPB

Course Title: Teachers’ Standards – Policy into practice

Content:
- Consideration of the Teachers’ Standards
- How do these translate into practice?
- How do we challenge areas of under-performance and ensure consistency?
- How do we structure difficult conversations to secure improvement?

Expected Impact on School/Setting:
Attendees have a clearer view of the Teachers’ Standards and what must be done to secure them.

Target Group: School leaders

Dates: 23rd February 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16LPC

Course Title: Leading and Managing Change for Improvement

Content:
- What is the role of leaders in the change process?
- What is leadership?
- What is management?
- What can research models contribute to our understanding of the change process?
- What skills do leaders of change need?
- How do we secure staff commitment to change and ensure real and not apparent change?
- How do we ensure any change has a positive impact on pupil outcomes?

Expected Impact on School/Setting:
More confident leaders who are clear about their role in the change process and who know how to secure change to improve outcomes for pupils.

Target Group: School leaders
Dates: 9th May 2017
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Alan Sergison
Cost: Free to SWD Buy-Back Participants
Course Code: 16LPD

Course Title: What makes a successful managed move?  
A study completed from the perspective of young people themselves

Content:
The number of young people undergoing managed moves across the UK is unknown. Articulated views about the effectiveness of the process differ greatly. This workshop will introduce recent research, seeking to highlight the support needed to ensure a managed move is a successful intervention for children and young people at risk of permanent exclusion.

Expected Impact on School/Setting:
To provide a reflective tool for planning and implementing successful managed moves

Target Group:
This workshop is ideally suited to senior management / policy makers / all school staff who initiate and support managed moves

Dates: 7th June 2017
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Emma Black – Educational Psychologist
Cost: Free to SWD Buy-Back Participants
Stepping into Leadership / Succession Planning
Course Code: 16ASA

Course Title: NQT Mentor Training

Content:
• To outline the Teachers’ Standards
• To provide all the relevant documentation
• To simplify the role of the mentor
• To familiarise mentors with their NEW role and responsibilities when working with an NQT in induction

Expected Impact on School/Setting:
Have a clearer understanding of the NQT mentor training role

Target Group: All new NQT mentors / Mentors wishing to refresh their knowledge

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates: Event 1: 14th September 2016 or Event 2: 4th July 2017

Times: Event 1: 1:00 pm to 3:00 pm Event 2: 9:30 am to 11:30 am

Venue: Chuter Ede Centre

Course Deliverer: Angela Makepeace

Cost: Free to SWD Buy-Back Participants - £20 to others
Course Code: 16ASC

Course Title: Identifying and Narrowing the Learning Gap

Content:
- What data do we have available?
- Schools are awash with data, how does the practitioner make sense of it?
- What is the data telling us about our whole school priorities?
- How do we identify specific target groups of pupils requiring support within our class?
- How do we use information from data to inform planning and next steps in learning?
- How do we use targeted interventions to support the narrowing of the learning gap?
- What will Ofsted focus on specifically?

Expected Impact on School/Setting:
Teachers have a clearer understanding of how data can be used to inform practice and how to narrow the learning gap

Target Group: School leaders / All teachers

Dates: 15th November 2016

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16ASD

Course Title: Stepping into Subject Leadership

Content:
- Exploring the role of the subject leader
- What does a successful subject leader do?
- Conducting an audit and writing an action plan for your area
- What skills are needed to fill the role?
- How do you measure impact in securing improvements in provision in your area of responsibility?

Expected Impact on School/Setting:
Emerging school leaders develop a clear understanding of their role and are more confident in taking their subject forward

Target Group: School leaders / Subject leaders

Dates: 22nd February 2017

Times: 4:00 pm to 5:30 pm

Venue: Chuter Ede Centre

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16ASE

Course Title: Effective Monitoring of Teaching and Learning

Content:
- What constitutes good teaching and learning?
- How do we monitor the quality of provision in our school?
- How do we use triangulation of evidence to inform our judgment and identify areas for improvement?
- How do we secure consistency in the quality of teaching?
- How do we give quality developmental feedback to teachers to secure improvements?

Expected Impact on School/Setting:
Leaders understand how to secure improvements in the quality of teaching and learning to develop consistency of provision across the school

Target Group: Middle and senior leaders

Dates: 10th May 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Developing Classroom Practice
Course Code: 16TA

Course Title: The Dangerous Curriculum

Content:
This is a one-day experience for any primary school that wants to raise pupil achievement.

Imagine a curriculum where children:
• see the true purpose in their learning
• use their initiative
• recognise and manage danger
• become leaders as well as learners
• develop confidence

Expected Impact on School/Setting:
To raise pupil achievement

Target Group: Primary teachers

Dates: 14th October 2016

Times: 9:30 am to 3:00 pm

Venue: The Clervaux Exchange

Course Deliverer: Andy Meller – Chris Quigley Education

Cost: Free to SWD Buy-Back Participants - £50 to others
Course Code: 16TB

Course Title: Quality First Teaching – Effective Differentiation

Content:
• What is effective differentiation?
• How do we identify target groups of pupils and individuals?
• What strategies and interventions can be used to meet the learning needs of pupils?
• How do we measure the impact of these interventions to inform future practice?

Expected Impact on School/Setting:
Teachers have a clear understanding of what constitutes quality first teaching and how to narrow the learning gap

Target Group: All teachers

Dates: 19th October 2016

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16TC

Course Title: Understanding and Responding to Consistent Low Level Disruptive and Challenging Behaviour in the Classroom

Content:
This workshop will introduce Dreikurs model for understanding and responding to consistent low level disruptive and challenging behaviour in the classroom. The group will explore behaviour which is fuelled by the following four needs; attention, power, revenge and assumed inadequacy. Specific management strategies in response to each need will be presented and discussed. An opportunity to plan next steps for specific students will also be incorporated into the session.

Expected Impact on School/Setting:
To provide a practical working model for understanding and responding to consistent low level disruptive and challenging behaviour

Target Group: All school staff who encounter consistent low level disruptive and challenging behaviour

Dates: 19th October 2016

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Emma Black – Educational Psychologist

Cost: Free to SWD Buy-Back Participants
Course Code: 16TD

Course Title: Engaging Boys with Reading

Content:
• Exploring why boys’ don’t engage with reading
• Strategies to use in the classroom
• Practical activities

Expected Impact on School/Setting:
Provide practitioners with an understanding of boys’ learning within their classroom
• Teachers will have strategies to draw on to engage all boys with reading
• Practical activities to take back and use in the classroom

Target Group: All teachers

Dates: 20th October 2016

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anna Hawkins

Cost: Free to SIP Buy-Back Participants
Course Code: 16TE

Course Title: Teaching Tables in the Primary Maths Curriculum

Content:
With a greater emphasis on times tables in the Primary Maths Curriculum and the introduction of an end of KS2 tables test on the horizon, this course will give practitioners an opportunity to explore a range of strategies and approaches to develop their classroom practice.

By the end of the course participants will:
- understand progression in teaching times tables across the primary age range
- be equipped with practical strategies and resources for teaching times tables
- understand how practical resources, models and images support pupil progression and conceptual fluency
- have an opportunity to discuss and share practice with colleagues

Expected Impact on School/Setting:
Improve pupil achievement through teachers’:
- improved understanding of teaching tables
- identification of areas for development in their own practice

Target Group: Primary practitioners

Dates: 10th November 2016

Times: 1:00 pm to 4:00 pm

Venue: The Word

Course Deliverer: Steve Robert

Cost: Free – Non attendance will lead to a charge of £25 being levied to your school
Course Code: 16TF

Course Title: Improving Boys’ Writing using ICT

Content:
• Using technology to improve boys’ writing
• Using computing to support and develop writing skills
• Ideas of resources to use back in school

Expected Impact on School/Setting:
• Improvement in boys’ writing skills through use of ICT
• Increase in engagement and enjoyment of writing

Target Group: All teachers

Dates: 11th November 2016

Times: 9:00 am to 4:00 pm

Venue: The Word

Course Deliverer: Amanda Hayward / Anna Hawkins

Cost: Free to SIP Buy-Back Participants
Course Code: 16TG

Course Title: Improving the Quality of Teaching

Content:
• How do we move from good to outstanding?
• Consideration of what constitutes outstanding teaching
• How do we secure in-school consistency in quality of provision?
• How do we challenge under-performance to secure the very best outcomes for all pupils?
• What is the role of continuing professional development for teachers as part of the appraisal process?

Expected Impact on School/Setting:
Attendees know what must be done to ensure the highest quality of learning opportunities are offered to all pupils

Target Group: School leaders / All teachers

Dates: 16th November 2016

Times: 4:00 pm to 5:30 pm

Venue: Chuter Ede Centre

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16TH

Course Title: Numicon – Taster Session

Content:
This session will:

• cover essential ‘Getting Started’ activities to familiarise you with the resources and the theory behind Numicon
• explore the benefits of using Numicon with all children as a key ingredient to mathematical teaching and learning
• explore the range of resources, teaching support materials and tools essential to the Numicon approach

Expected Impact on School/Setting:
This session will help practitioners get started with Numicon in their setting or see the potential for developing the use of Numicon in their schools

Target Group: Primary practitioners who have Numicon or are thinking about using it in the future

Dates: 18th November 2016

Times: 1:00 pm to 4:00 pm

Venue: The Word

Course Deliverer: Steve Robert

Cost: Free – Non attendance will lead to a charge of £25 being levied to your school
Course Code: 16TI

Course Title: Developing a Mastery Approach in Mathematics

Content:
The Maths National Curriculum has higher expectations for pupils and teachers and requires learning for ‘mastery’. This twilight session aims to explain what is meant by mastery and how this approach can be developed to help meet these higher standards whilst also creating confident and enthused learners of mathematics.

By the end of this course participants will:
• understand what is meant by the mastery approach and how it is achievable for all
• begin to understand what deep learning is
• see how mastery develops fluency and underpins conceptual understanding
• have an appreciation of the benefits and challenges of adopting a mastery approach
• have an opportunity for professional dialogue with colleagues

Target Group: Senior leaders and maths subject leaders

Dates: 29th November 2016

Times: 4:00 pm to 5:30 pm

Venue: The Word

Course Deliverer: Steve Robert

Cost: Free – Non attendance will lead to a charge of £25 being levied to your school
Course Code: 16TJ

Course Title: Creative ways to develop a Teaching Sequence from a Quality Text - (KS1)

Content:
Focus on Key Stage 1
• Using creative strategies to engage pupils with text
• Exploration of text through active learning
• Analysis of text using drama strategies
• Links with the English curriculum

Expected Impact on School/Setting:
• This approach provides pupils with opportunities to develop writing content
• Teachers will understand the relevance of creativity within a teaching sequence
• Teachers will have strategies to draw on to engage all pupils in text
• Teachers will be able to incorporate curriculum objectives into planning

Target Group: Teachers in Key Stage 1

Dates: 19th January 2017

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anna Hawkins

Cost: Free to SIP Buy-Back Participants
Course Code: 16TK

Course Title: Integrating PE into everyday lessons

Content:
Would you like to give your pupils a context for learning based on their interests and real-life experiences?

Through both practical and theoretical activities you will be able to:
• identify the benefits of an interdisciplinary approach to teaching
• identify opportunities to use physical activity and sport as a learning context within all subject areas
• plan activities using physical activity and sport to support learning of subject content

Expected Impact on School/Setting:
This workshop will provide you with both the experience and tools to help you design learning activities that use physical activity and sport as a vehicle for teaching subject content from all curriculum areas

Target Group: All staff

Dates: 24th January 2017

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Lesley Doughty

Cost: Free to SWD Buy-Back Participants
**Course Code:** 16TL  

**Course Title:** KS2 Talkboost (Y3, 4 & 5)  

**Content:**
This is a one-day training course delivered by an ICAN licensed trainer.

KS2 Talkboost is an 8-week programme, delivered three times a week to a group of children. The session focuses on aspects of language that develop during this period and which are needed for learning in KS2. There are additional whole class and home-based activities.

It is important that a teacher and teaching assistant attend the training together as the work the teacher does with the whole class complements the small group sessions.

Talkboost is designed for children whose language and communication are developing typically but are below what is expected for their age. The children should not be receiving any specialist support, have any other Special Educational Needs, and should have the potential to catch up with their peers.

They may have:
- difficulties listening or paying attention
- poor vocabulary
- difficulties understanding language
- immature sentences
- difficulties explaining or describing events, information and instructions
- difficulties socialising / interacting with their peers

The training day will cover all aspects of delivering the programme and will give practitioners an opportunity to become familiar with the resources.

Please note that settings will be contacted before the training date to establish what resources are needed.

The intervention pack (ordered prior to training and available to take away on the training day) costs approximately £480 and includes an intervention manual, organizer box, teacher manual including tracker, 12 communication detective notebooks and 2 participant books). The LA will invoice the school.

**Expected Impact on School/Setting:**
- Practitioners have a raised awareness of speech, language and communication and typical language development in KS2
- Practitioners are fully trained and confident in delivering the targeted intervention
- Impact on children's language and communication
Target Group: Teachers and teaching assistants working with Y3, 4 & 5 children (Please note that it is important a teacher AND teaching assistant from the same setting are able to attend)

Dates: 26th January 2017

Times: 9:00 am to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Jennie Beckwith (ICAN trainer and Northumberland Speech & Language therapist) supported by South Tyneside EY Team

Cost: £20 for lunch & refreshments plus £480 for resource pack
Course Code: 16TM

Course Title: Teaching Writing: A Pathway to success – Meeting the challenges and higher expectations of the 2014 National Curriculum for English

Content:

Session 1: Developing a writing culture – This session will look at:
- an introduction to some of the key principles of teaching writing as drawn from the research and practical experience of teaching
- writing in the 2014 National Curriculum and increased expectations for all pupils
- finding your school’s starting point – challenges and opportunities

Session 2: Creating a curriculum for writing – This session will consider:
- what makes a good writing curriculum
- embedding the writing process into planning
- organising writing across different year groups
- planning units of work for writing
- effective use of feedback and marking

Session 3: Effective strategies for teaching writing – This session will address:
- hooks for writing
- using film to teach writing
- the role of guided and shared writing
- strategies for teaching grammar and punctuation
- writing and the self-improving school (next steps, your action plan)

Expected Impact on School/Setting:
This course will look at the high-level strategic concepts a school needs to put in place in order to create a culture where everyone writes well. Drawing on research and practical experience the course will cover organisation of the curriculum, timetabling and planning, along with effective strategies for the teaching of writing in the classroom.

Target Group: Primary English / literacy Co-ordinators / SLT / DHTs
Dates: 7th February 2017
Times: 9:00 am to 3:00 pm
Venue: The Clervaux Exchange
Course Deliverer: James Clements – Oxford School Improvement
Cost: £50.00
Course Code: 16TN

Course Title: Creative ways to develop a Teaching Sequence from a Quality Text – (Upper KS2)

Content:
Focus on Upper Key Stage 2
• Using creative strategies to engage pupils with text
• Exploration of text through active learning
• Analysis of text using drama strategies
• Including key learning from the curriculum

Expected Impact on School/Setting:
• This approach provides pupils with opportunities to develop writing content
• Teachers will understand the relevance of creativity within a teaching sequence
• Teachers will have strategies to draw on to engage all pupils in text
• Teachers will be able to deliver the English curriculum in a meaningful way

Target Group: Teachers in Upper Key Stage 2
Dates: 2nd March 2017
Times: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre
Course Deliverer: Anna Hawkins
Cost: Free to SIP Buy-Back Participants
Course Code: 16TO

Course Title: Managing Pupil Behaviour

Content:
• Developing a consistent whole school approach to behaviour management
• How do we ensure the approach is based on a positive model?
• Who should be involved in developing behaviour management structures?
• How do we manage disruptive behaviour management structures?
• What practical strategies can the teacher use?
• How can teachers support one another?
• What is the role of pupil sanctions including exclusion?

Expected Impact on School/Setting:
• Teachers have the opportunity to reflect on behaviour management strategies and feel more able to tackle the challenges presented in the classroom
• Teachers understand the importance of securing a consistent whole school approach

Target Group: All teachers

Dates: 7th March 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16TP

Course Title: Practical Design & Technology Projects

Content:
Practical activities to support projects covering:
• structures
• mechanisms
• electricity
• problem solving

Expected Impact on School/Setting:
• Staff are confident to deliver practical projects

Target Group: All staff
Dates: 8th March 2017
Times: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre
Course Deliverer: Tom Mulholland
Cost: Free to SWD Buy-Back Participants
Course Code: 16TQ
Course Title: Year 2 Moderation – Reading & Writing

Content:
• Familiarity with KS1 Teacher Assessment Outcomes and Pre-key stage Assessment Outcomes
• KS1 moderation requirements for schools
• Familiarity with STA reading and writing exemplification
• Cross-school moderation of pupil work

Expected Impact on School/Setting:
• Practitioners will develop familiarity with KS1 teacher assessment outcomes, national exemplification materials and be able to use these to support internal moderation procedures

N.B. Practitioners should bring with them reading and writing “evidence” for two children

Target Group: Year 2 practitioners
Dates: 14th March 2017
Times: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre
Course Deliverer: Enid Fairbrother
Cost: Free to SIP Buy-Back Participants
Course Code: 16TR

Course Title: Making the most of Community Links

Content:
- Undertaking an initial audit and review of current community links
- Exploration and consideration of possible community links a school can establish
- How do we make the best use of these links with a wide range of partners?
- What are the opportunities and the challenges?

Expected Impact on School/Setting:
- Participants have a clearer understanding of the opportunities that engagement with the broader school community can have on pupil outcomes

Target Group: All teachers

Dates: 15th March 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16TS

Course Title: Appraisal – Systems & Procedures

Content:
- Why we have an appraisal process?
- What are the requirements?
- How should leaders involve all staff in the process?
- How do we set SMART targets for staff to secure improved outcomes for pupils?
- What are the roles of the appraiser and the appraisee?
- How does this all link with the continuing professional development of teachers?

Expected Impact on School/Setting:
- Schools fully understand the statutory requirements for this area and know what to do to ensure a quality appraisal system is in place

Target Group: School leaders / All teachers

Dates: 16th March 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants
Course Code: 16TT

Course Title: Year 6 Writing Assessment & Moderation

Content:
• Familiarity with KS2 Teacher Assessment Outcomes and Pre-key stage Assessment Outcomes
• KS2 moderation requirements for schools
• Familiarity with STA writing exemplification
• Cross-curricular moderation of pupil work

Expected Impact on School/Setting:
• Practitioners will develop familiarity with KS2 teacher assessment outcomes, national exemplification materials and be able to use these to support internal moderation procedures

N.B. Please note that practitioners should bring with them writing “evidence” for two children

Target Group: Year 2 practitioners
Dates: 17th March 2017
Times: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre
Course Deliverer: Enid Fairbrother
Cost: Free to SIP Buy-Back Participants
Course Code: 16TU

Course Title: Year 2 Mathematics Moderation

Content:
This twilight session is an opportunity for practitioners to discuss end of key stage expectations and to engage in cross-school moderation with Y2 colleagues.

The session will focus on:
• Clarification of KS1 Teacher Assessment outcomes (and pre-KS1 outcomes)
• STA KS1 Mathematics exemplification
• Ensuring a good “evidence base” to support accurate assessments
• Cross-school moderation of pupil work

Expected Impact on School/Setting:
• Cross-school monitoring helps to validate teacher assessment
• Practitioners learn from good practice in securing secure “evidence base”

N.B. Practitioners are asked to bring the following:
• Copy of the KS1 Teacher assessment outcomes (or pre-KS1 outcomes) and STA KS1 mathematics exemplification
• Mathematics “evidence” for one child

Target Group: Year 2 teachers working in school-based settings

Dates: 22nd March 2017

Times: 4:00 pm to 5:30 pm

Venue: Chuter Ede Centre

Course Deliverer: Enid Fairbrother / Anna Hawkins / Steve Robert

Cost: Free to SIP Buy-Back Participants
Course Code: 16TV

Course Title: Creative ways to develop a Teaching Sequence from a Quality Text - (Lower KS2)

Content:
Focus on Lower Key Stage 2

- Using creative strategies to engage pupils with text
- Exploration of text through active learning
- Analysis of text using drama strategies
- Including key learning from the English curriculum

Expected Impact on School/Setting:
- This approach provides pupils with opportunities to develop writing content
- Teachers will understand the relevance of creativity within a teaching sequence
- Teachers will have strategies to draw on to engage all pupils in text
- Teachers will be able to deliver the curriculum in a meaningful way

Target Group: Teachers in Lower Key Stage 2

Dates: 23rd March 2017

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anna Hawkins

Cost: Free to SIP Buy-Back Participants
Course Code: 16TW

Course Title: Report Writing

Content:
• How to write a report
• What to include
• Common report writing mistakes

Expected Impact on School/Setting:
• Clear guidance on writing reports

Target Group: All teachers
Dates: 30th March 2017
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Anna Hawkins
Cost: Free to SWD Buy-Back Participants
Course Code: 16TX

Course Title: Key Stage 2 Test Administration Guidance Briefing 2017

Content:
• Familiarity with the STA test administration guidance
• Opportunities to discuss procedures with colleagues from other settings

Expected Impact on School/Setting:
• Practitioners are familiar with statutory test administration guidance and feel confident in administering tests

N.B. Please note practitioners should bring their copies of the Test Administration Guidance to the briefing

Target Group: Year 6 practitioners / teachers responsible for test administration

Dates: 26th April 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Enid Fairbrother / Anna Hawkins

Cost: Free to SIP Buy-Back Participants
Course Code: 16TY

Course Title: Year 1 Phonics Test Administration

Content:
• To understand the statutory requirements for the phonics screening check
• Preparing for the check
• Administering the check

Expected Impact on School/Setting:
• Clear guidance on administering the Year 1 Phonics Screening

Target Group: Year 1 teachers

Dates: 10th May 2017

Times: 4:00 pm to 5:00 pm

Venue: South Shields Community School

Course Deliverer: Anna Hawkins

Cost: Free to SIP Buy-Back Participants
Course Code: 16TZ

Course Title: Coaching for Beginners

Content:
- What is coaching and what role can it have in whole school improvement?
- How can schools use this process to support continuous professional improvement of all staff?
- What are the opportunities and challenges within such an approach?
- What are the skills needed to secure a successful quality approach to staff coaching?

Expected Impact on School/Setting:
- Teachers are introduced to a coaching approach and explore how it can be used to secure improvements in professional practice and performance of individuals

Target Group: School leaders / All teachers

Dates: 17th May 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Alan Sergison

Cost: Free to SWD Buy-Back Participants

Developing Classroom Practice
NQTs
Course Code: 16NQTA

Course Title: Newly Qualified Teachers Induction & Support

Content:
This series of sessions is designed to help you complete your Induction successfully. They are not compulsory; NQTs may attend whichever sessions they feel are appropriate.

Session 1: Welcome – A Makepeace / P Cutts
• This free session offers advice regarding the Induction Year & Teaching Standards to all NQTs in South Tyneside

Date: 14th September 2016
Time: 4:00 pm to 5:30 pm
Venue: Chuter Ede Centre

Session 2: Professional Values – A Makepeace / M Hamilton / R Saunders
• To outline the process of Induction
• To provide current documentation for Induction
• To develop an understanding of the responsibilities of being an NQT and the importance of Induction
• E Safety
• Safeguarding

Date: 27th September 2016
Time: 9:00 am to 4:00 pm
Venue: Chuter Ede Centre

Session 3: Dealing with Parents / Carers – A Makepeace
• Making contact with parents
• Challenging conversations
• Informing parents
• Working with parents

Date: 13th October 2016
Time: 9:00 am to 12 Noon
Venue: Chuter Ede Centre
Session 4: **Behaviour Management – A Makepeace**
- To understand ways to motivate pupils
- To explore a range of strategies to improve behaviour control
- To be aware of non-confrontational techniques

**Date:** 9th November 2016  
**Time:** 9:00 am to 12 Noon  
**Venue:** Chuter Ede Centre

Session 5: **Teaching Reading – A Hawkins**
- Underlying theory
- Key elements of teaching reading
- Role of precision intervention
- Share good practice

**Date:** 24th November 2016  
**Time:** 1:00 pm to 4:00 pm  
**Venue:** Chuter Ede Centre

Session 6: **Teaching Writing – A Hawkins**
- The structure and role of Guided Writing
- Use of assessment for precision interventions
- Models to support Teaching Writing
- Planning a guided session

**Date:** 1st December 2016  
**Time:** 1:00 pm to 4:00 pm  
**Venue:** Chuter Ede Centre

Session 7: **Teaching Maths – S Robert**
- Understand the importance of fluency, reasoning and problem solving in the new curriculum for maths
- Engage in a range of mathematical activities to develop their own practice
- Know how manipulatives, models and images can impact on pupils’ learning
- Learn how to access online resources available in South Tyneside
- Have an opportunity to discuss and share practice with colleagues

**Date:** 8th February 2017  
**Time:** 1:00 pm to 4:00 pm  
**Venue:** The Word
Session 8: Assessment – A Hawkins
• The place of AFL in day to day practice
• Effective strategies to use in the classroom

Date: 9th March 2017
Time: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre

Session 9: Supporting Pupils with Special Educational Needs – J Wilson
• Content to be confirmed

Date: To be confirmed
Time: 1:30 pm to 3:30 pm
Venue: Chuter Ede Centre

Session 10: Beyond Induction – A Makepeace / P Cutts
• To consider changes for NQT beyond Induction
• To reflect on promotion and a career pathway
• To highlight areas to address in second year of teaching
• Afternoon tea / networking opportunities

Date: 4th July 2017
Time: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre

Target Group: Sessions 1 to 4 - All NQTs
Sessions 5 to 8 - Primary NQTs
Sessions 9 to 10 - All NQTs

Course Deliverer: STMBC – Various / A Makepeace

Cost:
Session 1 - Free

Sessions 2-10 Free to SWD Buy-Back Participants / £50 per session to others
Early Years
Course Code: 16EYA

Course Title: BLAST “Boosting Language, Auditory Skills & Talk”

Content:
“BLAST” is a 6-week intervention programme for children of 3 years and over. It is used widely across South Tyneside in school and non-maintained settings. Practitioners report measurable impact, particularly on children’s listening and attention and PSED.

The BLAST resource pack (purchasable separately from the company after training) contains all that is needed to deliver the programme. The resources can be used flexibly with a mixed-ability group of 6 children. BLAST 1 links to phase 1 phonics teaching. BLAST 2 links to phases 2-3.

- Outline of BLAST intervention programme for 3+ years
- Opportunity to look at BLAST 1 and 2 resource packs and use some of the materials in BLAST 1

Expected Impact on School/Setting:
- Practitioners will feel confident in being able to deliver the BLAST intervention programme
- Improved outcomes in language development for children in Early Years and Year 1 taking part in the programme
- Practitioners will be registered as “BLAST users” (certificate provided by the company) and will be able to order resources for their setting

Target Group: EYFS and Year 1 practitioners (teaching & non-teaching staff) in school and non-maintained settings

Dates: 19th September 2016

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Enid Fairbrother

Cost: Free
Course Code: 16EYB

Course Title: Early Talkboost – (Targeted intervention for 3-4’s)

Content:
Early Talkboost is a 9-week targeted intervention aimed at 3-4 year old children with delayed language development, boosting their language skills to help narrow the gap between them and their peers. It is designed to replace or complement circle or group times for children who need to boost their early language development.

Early Talkboost supports children’s listening and attention, learning and using new words and building sentences.

Early Talkboost sessions use a concrete approach, so the children experience direct, hands-on activities. Each session is supported visually by a planning board, song cards, toys and resources, etc.

The training will help practitioners develop familiarity with the programme structure and the resources.

N.B. Settings will be contacted at the beginning of term to ask how many resource packs are required. These will be ordered centrally and available at the training to take away.

Expected Impact on School/Setting:
• Familiarity with the Early Talk Boost programme and resources
• Increased confidence for trained staff in the use of strategies to support children’s language and communication development in the early years
• Using the Early Talk Boost intervention helps to accelerate children’s learning and narrow gaps between them and their peers

Target Group: Teaching and non-teaching staff working with 3-4 year old children

Dates: 20th September 2016

Times: 9:00 am to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Jennie Beckwith – Talk Boost Trainer – Northumberland Speech & Language Service in collaboration with South Tyneside EY Team

Cost: £20 including lunch & refreshments
Course Code: 16EYC

Course Title: Effective Assessment in EYFS

Content:
- Observational assessment – key elements of effective practice
- Considering range and quality of evidence needed to support accurate assessments (parent / child voice etc.)
- Using observation and assessment to plan next steps in learning
- Using “best fit” judgments to collate an on-entry and termly summary assessments

Expected Impact on School/Setting:
- Supports accurate assessments and links to planning for next steps in learning

Target Group: EYFS practitioners working with nursery & reception age children

Dates: 21st September 2016

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Enid Fairbrother

Cost: Free
Course Code: 16EYD

Course Title: Teaching & Learning in EYFS – New to EY / Refresher

Content:
We will combine practical activities, video clips and discussion to cover the following elements of early years’ practice:

• EYFS statutory requirements
• Observation, assessment and tracking through EYFS (2-5 years)
• Developing effective indoor and outdoor environments
• Using daily routines to best effect to support children’s learning and development
• Working with parents

Expected Impact on School/Setting:
• Practitioners will have a broader understanding of EYFS pedagogy and practice
• Practitioners are able to take away practical ideas to develop their provision

Target Group: School-based practitioners new to EYFS (or refresher for established or those returning to EY) working with 2-5s

Dates: 27th September 2016
Times: 9:00 am to 4:00 pm
Venue: Chuter Ede Centre

Course Deliverer: Enid Fairbrother

Cost: Free
Course Code: 16EYE

Course Title: Making it “REAL” (Raising Early Achievement in Literacy)

Content:
• Making it REAL is a family literacy project initially led by the National Children’s Bureau, in partnership with the school of Education at University of Sheffield
• “Making it REAL” supports the early learning environment and acts as an effective early intervention programme; it reaches out to parents and families, building relationships, confidence and knowledge. The research-based evidence shows that “Making it REAL” has a powerful impact on children and on family literacy practice
• The one-day training will introduce practitioners to the research-based “ORIM” framework and how this can be used to plan and reflect on how parents help their children’s early literacy development by providing opportunities, recognition of children’s achievements, interacting and modelling literacy use
• The REAL programme combines a series of targeted home visits (for a small number of children) with literacy events (to which all parents are invited)
• The REAL programme has been successfully used in South Tyneside settings over the last three years

Expected Impact on School/Setting:
• Practitioners improve their skills in working with families
• Families involved in the project develop confidence in supporting their child’s early literacy
• Children involved in the project make real gains in early literacy and involvement levels

Target Group: Practitioners working in EY settings who want to develop high impact strategies for engaging parents in their child’s learning

Dates: 6th October 2016
Times: 9:00 am to 4:00 pm
Venue: Chuter Ede Centre
Course Deliverer: Enid Fairbrother / Pat Camsey
Cost: Free
Course Code: 16EYF

Course Title: Life after Boo! (Engaging parents)

Content:
• An overview of the “Boo” programme (Baskets of opportunities)
• South Tyneside data trend for “Boo” (used with 2 year olds) – impact on children’s learning and development
• Using “Boo data” to plan next steps in learning for 3 year olds
• Some ideas for using this approach with 3 year olds to engage parents in children’s learning

Expected Impact on School/Setting:
• Practitioners can take away practical ideas to use in their setting
• Practitioners have a raised awareness of an Early Years’ targeted intervention programme

Target Group: Practitioners working with nursery-age children

Dates: 13th October 2016

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Pat Camsey

Cost: Free
Course Code: 16EYG

Course Title: Identifying and Meeting the Needs of Children with Special Educational Need in the Early Years

Content:
We will look at the key areas of responsibility for a SENCo in any EY’s setting, including how to identify children with SEND and how to plan for their learning and development. The course will give practitioners the opportunity to become more familiar with the Revised Code of Practice. We will briefly look at Action Plans / IEPs and holding review meetings with parents.

We will look at the Early Help process and multi-agency working. We will make practitioners aware of other agencies which are available for further support.

Expected Impact on School/Setting:
- Practitioner has knowledge of the Revised Code of Practice, the Early Help process and effective multi-agency working
- Practitioner has a brief knowledge of Individual Education Plans, Action Plans and the review process
- Practitioner is able to support other practitioners within their setting

Target Group: New SENCos in any Early Years Settings / SENCos who want to refresh knowledge / Early Years’ practitioners with an interest in developing their knowledge of policy and procedures for children with special educational needs

Dates: 18th October 2016
Times: 9:00 am to 3:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Social Inclusion & Achievement EY Team
Cost: Free
Course Code: 16EYH

Course Title: Writing Action Plans and IEPs

Content:
• Reflect on current practice
• Examine what makes an effective Action Plan
• Use case studies to write an Action Plan or IEP for a child
• Use case study notes to devise an Action Plan and IEP in order to practise new skills

Expected Impact on School/Setting:
• Practitioners will develop their knowledge and skills in ensuring children with special educational needs make good progress through the use of Action Plans and / or IEPs

Target Group: New SENCos / SENCos who wish to update their practice / practitioners who are new to Early Years / any practitioners needing support in this area

Dates: 15th November 2016
Times: 9:00 am to 12 Noon
Venue: Chuter Ede Centre
Course Deliverer: Tracy Stanforth, Teaching & Learning Adviser, Early Years Inclusion
Cost: Free
Course Code: 16EYI

Course Title: Let’s Sing French!

Content:
• A follow-up course to last year’s ‘Learn the Lingo’ course
• Action songs and rhymes in French for EYFS and Year 1 which encourage enjoyment in language learning and show progression
• Input from Early Years Advisor

Expected Impact on School/Setting:
• More confident delivery of MFL within Early Years and Year 1
• Pupils’ acquisition of language facilitated
• Development of pupils’ curiosity in other languages and cultures

Target Group: EYFS staff and Year 1 teachers who are already teaching French or who would like to start to deliver some French / MFL Co-ordinators

Dates: 30th November 2016
Times: 1:00 pm to 4:00 pm
Venue: Chuter Ede Centre
Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor and Pat Camsey – Early Years Advisor
Cost: Free
Course Code: 16EYJ

Course Title: Story-telling and Story Maps in EYFS

Content:
• This course will be a basic introduction to oral story-telling and using story maps in nursery and reception classes
• The training will focus on traditional tales but practitioners will have time to plan together how oral story-telling and story-mapping techniques can be applied to other well-known stories and poetry

Expected Impact on School/Setting:
• Practitioners extend their range of strategies for engaging children in texts

Target Group: Early Years’ practitioners working with 3-5 year olds

Dates: 10th January 2017

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Enid Fairbrother

Cost: Free
**Course Code:** 16EYK

**Course Title:** Hooking them in with a Book

**Content:**
This course will cover:

- ideas linked to two different texts
- creative ways to engage children in learning across the curriculum – using story, role-play and open-ended resources
- time for practitioners to develop their own ideas linked to texts

**Expected Impact on School/Setting:**

- Sharing of good practice in using texts and role-play to promote learning across the EYFS curriculum
- Some practical ideas to take back to setting

**Target Group:** Teaching and non-teaching staff working in EYFS

**Dates:** 8th February 2017

**Times:** 1:00 pm to 4:00 pm

**Venue:** Chuter Ede Centre

**Course Deliverer:** Enid Fairbrother

**Cost:** Free
Course Code: 16EYL

Course Title: “Let’s get Physical” – Working with Nursery-age Children

Content:
• Overview of Physical Development in EYFS
• Simple activities to promote physical development with links to other areas of EYFS

Expected Impact on School/Setting:
• Practitioners feel confident in supporting children’s physical development
• Practical ideas to implement in the setting

Target Group: Practitioners working with nursery-age children

Dates: 22nd February 2017

Times: 4:00 pm to 5:30 pm

Venue: Chuter Ede Centre

Course Deliverer: Pat Camsey

Cost: Free
**Course Code:** 16EYM

**Course Title:** Supporting the Developing Child: Understanding Emotions in Early Years Children

**Content:**
- To gain an additional insight into what is meant by “emotional development”
- To be familiar with helpful approaches to support emotional development
- To have a plan of action tailored to your own setting / role

**Expected Impact on School/Setting:**
- Improved knowledge of emotional development and its impact on a child’s behaviour
- Increased knowledge of the practical steps which can support children’s emotional development

**Target Group:** Early Year’s SENCos / teachers in nurseries, schools, PVIs & Children’s Centres / Early Years’ practitioners wanting to develop their knowledge of SEN issues

**Dates:** 21st March 2017

**Times:** 9:00 am to 12 Noon

**Venue:** Chuter Ede Centre

**Course Deliverer:** Social Inclusion & Achievement Early Years’ Team

**Cost:** Free
Support Staff
Course Code: 16SUPPA

Course Title: Being Assertive in the Workplace

Content:
• Using assertiveness principles to recognise your rights and responsibilities in difficult situations
• Developing self confidence
• Communicating effectively

Expected Impact on School/Setting:
• Staff are confident in challenging situations

Target Group: All support staff
Dates: 27th September 2016
Times: 4:00 pm to 5:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Doug Green
Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPB

Course Title: Dealing with Difficult Situations

Content:
- My perspective-their perspective
- Managing self-control
- Active listening
- Communicating effectively

Expected Impact on School/Setting:
- Staff are confident in dealing with difficult situations

Target Group: School administrators
Dates: 4th October 2016
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Doug Green
Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPC

Course Title: Managing Conflict

Content:
• The concept of conflict within organisations
• Identify the causes of conflict in your organisation
• How to manage conflict using different techniques
• Resolution of conflict situations

Expected Impact on School/Setting:
• Staff are confident in managing conflict

Target Group: Teaching assistants
Dates: 8th November 2016
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Doug Green
Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPD

Course Title: Ways to Build Relationships with Pupils based on Mutual Respect

Content:
• Know your children well and the challenges they may face
• Develop positive listening skills
• Include children in decision making on play and sanctions
• Ensure fairness at all times

Expected Impact on School/Setting:
• Ideas to support a more positive role

Target Group: Supervisory assistants

Dates: 22nd November 2016

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Doug Green

Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPE

Course Title: Spelling for Teaching Assistants

Content:
- Teaching spelling throughout the primary school
- Talk for spelling
- Strategies to ensure the effective teaching and learning of spelling
- Ideas to use in the classroom

Expected Impact on School/Setting:
- Understanding of how children learn to spell and what kinds of teaching supports them most effectively

Target Group: Teaching assistants

Dates: 8th December 2016

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anna Hawkins

Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPF

Course Title: Promoting and Marketing your School

Content:
Some schools always seem to be in the news with good stories about their achievements or promoting themselves through a range of strategies. People speak positively about these schools. Parents want their children to go there. These schools ooze success.

Other schools find it hard to get good media coverage or have not developed a strategy for promoting themselves. Therefore it is no surprise if parents are reluctant to send their children to such schools.

The schools that fall into the first category are not necessarily the best funded or highest performing in the leafy suburbs. They are the ones that have learnt how to manage their public profile.

Whilst the focus of the workshop is on school marketing and promotion, this is framed against the need for schools to achieve value for money from their use of time and resources as expected in relation to any public sector organisation.

The workshop is targeted largely at school business managers with responsibility for marketing and promoting their schools. It will also be of potential interest and value to other senior school leaders and school governors.

Expected Impact on School/Setting:
• This workshop has been developed to help school leaders meet the challenges posed in developing marketing strategies within school

Target Group: School business managers / administrators
Dates: 31st January 2017
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Doug Green
Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPG

Course Title: Grammar Refresher for Teaching Assistants

Content:
• Grammar knowledge for the primary phase
• Teaching ideas to support learning
• Interactive teaching ideas through games

Expected Impact on School/Setting:
• An understanding of grammar knowledge across the primary phase
• Practical ideas to use in the classroom

Target Group: Teaching assistants

Dates: 6th April 2017

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anna Hawkins

Cost: Free to SWD Buy-Back Participants
Course Code: 16SUPPH

Course Title: Supporting Young Children’s Mathematical Thinking and Problem Solving

Content:
- Using routines, stories, songs and practical contexts to devise open-ended problem solving for younger children
- Signposting to useful resources
- Recording children’s problem solving and mathematical thinking

Expected Impact on School/Setting:
- A more confident approach to teaching early problem solving
- Practical ideas to support indoor and outdoor learning for children of varying ability

Target Group: Classroom assistants working with younger children (Nursery, Reception and Year 1)

Dates: 16th May 2017
Times: 1:00 pm to 3:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Enid Fairbrother
Cost: Free to SWD Buy-Back Participant
Networks
## 2016-2017 Subject Network Meetings

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Course content / time / venue will be advised prior to each event

**PLEASE INDICATE THE COURSE CODE & YOUR CHOICE OF EVENT / EVENTS WHEN BOOKING**

**Cost:** Free to SWD Buy-Back Participants

* All music networks are funded by the Gateshead and South Tyneside Music Education Hub
Generic
Course Code: 16GENA

Course Title: Raise Awareness of Prevent

Content:
From 1st July 2015 all schools are subject to a duty under section 26 of the Counter-Terrorism and Security Act 2015, in the exercise of their functions, to have “due regard to the need to prevent people from being drawn into terrorism”. This duty is known as the Prevent Duty for Schools.

The statutory guidance refers to the importance of Prevent awareness training to equip staff to identify children at risk of being drawn into terrorism and to challenge extremist ideas. This 2 hour core workshop has been developed by The Home Office to increase knowledge and awareness.

Expected Impact on School/Setting:
- Raised awareness

Target Group: All staff

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates:
- Event 1: 27th September 2016 or
- Event 2: 23rd February 2017

Times:
4:00 pm to 5:30 pm

Venue:
- Event 1: Chuter Ede Centre
- Event 2: South Shields Community School

Course Deliverer: Graeme Littlewood – Community Safety Officer

Cost: Free to SWD Buy-Back Participants
Course Code: 16GENB

Course Title: Hidden Harm the Impact of Parental Substance Misuse on Children & Young People

Content:
• Explore values and attitudes regarding substance misuse
• Develop knowledge of specific substances and effects on the body
• Recognise the needs of children and young people whose parents misuse substances
• Consider safeguarding children issues when parents are misusing substances

Expected Impact on School/Setting:
• A more informed view of your role, responsibility and appropriate responses

Target Group: All staff

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING


Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Melanie Souter – Matrix Manager

Cost: Free to SWD Buy-Back Participants
Course Code: 16GENC

Course Title: Developing Emotional Health & Wellbeing Practice in a School Environment

Content:
• Exploring positive emotional resilience practice in schools
• Common emotional health needs
• Embedding emotional health and wellbeing strategies into a classroom environment
• Identifying and monitoring children with emotional health and wellbeing needs
• Supporting children with emotional health and wellbeing needs in school

Expected Impact on School/Setting:
• Staff are more knowledgeable about issues that can affect children’s emotional health
• Increased confidence in supporting children with emotional health and wellbeing needs

Target Group: Teaching staff / SENCos / Support staff

Dates: 9th November 2016

Times: 9:30 am to 12 Noon

Venue: Chuter Ede Centre

Course Deliverer: Andrew Fawkes

Cost: Free to SWD Buy-Back Participants
Course Code: 16GEND

Course Title: Raising Attainment – Including Children from Low Income Backgrounds

Content:
This session looks at the factors which research shows make most difference to low attaining children, increasing parental support for learning and increasing children’s self-belief and aspiration.

It presents a simple model – get them talking, get their parents involved, and help children believe they can make a difference to their own lives through their own efforts.

The session also explores the actions school leaders can take to improve maths through a three-wave model – where wave 1 is improving classroom teaching for all children, wave 2 providing light-touch interventions with a trained Teaching Assistant or volunteer, and wave 3 more intensive support involving specialist skills.

Expected Impact on School/Setting:
• A better understanding of Raising Attainment in maths

Target Group: Headteachers / Maths leads

Dates: 23rd November 2016

Times: 9:00 am to 12:30 pm

Venue: The Word

Course Deliverer: Jean Gross – Oxford School Improvement

Cost: £25.00
Course Code: 16GENE
Course Title: Learning without Lessons

Content:
"Pupils should study fewer things in greater depth" - That’s the aim of the new curriculum. But count the bullet points in maths alone and what seems like a good idea becomes a major challenge. SAVE UP TO ONE THIRD OF CURRICULUM TIME with this brand new, exciting course – Learning without Lessons.

This new and exciting course has been described as ‘A learning revolution’ and ‘a chance to make the curriculum both manageable and magnificent’.

A vast amount of the National Curriculum can be more effectively learned without lessons – Discover how:
• Continuous Provision in primary classrooms can be curated to provide ongoing opportunities for children to learn
• Conscious Connections can be crafted so that several aspects of the curriculum can be learned at the same time
• Longitudinal Learning can be designed to allow children to ‘take their time’ to learn the things that matter

This practical session will show examples of:
• how learning can thrive and teachers can survive the demands of the curriculum without having to deliver every aspect as a lesson
• ideas for learning without lessons throughout the curriculum
• how to cut your maths lessons by 1/3
• composition objectives that can be learned through other areas of learning
• geographical knowledge can be best gained over time
• how the computing curriculum can become intertwined with the maths curriculum
• how the science challenges can be ongoing and evolving
• how DT products can be developed and enhanced over time
• how history can be revisited throughout a key stage to gain a developmental understanding of the key events
• how art & design projects can be the basis for research and writing
• how languages can be learned through ongoing emersion
• how music can be part of everyday learning
• how PSHE and learning behaviours can be embedded explicitly into every single day

Be inspired, join us to discover more!

Target Group: Key Stage 1 & 2 teachers and leaders
Dates: 27th January 2017
Times: 9:00 am to 3:00 pm
Venue: The Clervaux Exchange
Course Deliverer: Andy Meller – Chris Quigley Education
Cost: Free to SWD Buy-Back Participants
Course Code: 16GENF

Course Title: Grief and Bereavement

Content:
A significant number of pupils nowadays will suffer a serious loss and prepared staff are more effective at coping with this. It can be helpful for them to explore their own responses to loss to prepare them to support their pupils.

This session will include:
• an exploration of how bereavement can affect pupils from the very young through to adolescents
• how pupils might express their grief and how it can affect their behaviour and their ability to learn and cope with relationships and school
• what staff can do and how pupils can be supported
• resources which can be helpful
• techniques to engage pupils who have suffered bereavement
• possible implications of bereavement in children

Expected Impact on School/Setting:
• This session will equip staff with strategies to help them interact in a positive way with pupils who are grieving and help them to offer coping strategies

Target Group: All staff
Dates: 15th March 2017
Times: 9:00 am to 12 Noon
Venue: Chuter Ede Centre
Course Deliverer: Andrew Fawkes
Cost: Free to SWD Buy-Back Participants
SEN & Inclusion
Course Code: 16SENA

Course Title: Assertive Discipline

Content:
• What is assertive discipline
• Understand why effective behaviour management is critical in today’s schools
• Understand how school staff respond effectively to pupils’ misbehaviour
• Understand the importance of taking a proactive approach to classroom discipline by planning exactly how you will respond to appropriate and inappropriate behaviour
• Create a classroom discipline plan

Expected Impact on School/Setting:
• A calmer working environment

Target Group: Teaching and classroom support staff
Dates: 24th November 2016
Times: 4:00 pm to 5:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Peter Tidd
Cost: Free to SWD Buy-Back Participants
Course Code: 16SENB

Course Title: An Introduction to Dyscalculia

Content:
• Definitions of dyscalculia
• Identification
• Teaching approaches and resources

Expected Impact on School/Setting:
• To increase awareness of dyscalculia
• To increase awareness of dealing with this condition in the classroom

Target Group: Teachers / NQTs / Teaching & learning support staff with limited knowledge of dyscalculia

Dates: 10th May 2017
Times: 1:00 pm to 3:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Sarah Pagan
Cost: Free to SWD Buy-Back Participants
Course Code: 16SENC

Course Title: Attachment Difficulties & Behaviour in the Classroom

Content:
• Background to attachment theory and brain development
• Signs and symptoms
• Strategies used to support children / young people with attachment issues

Expected Impact on School/Setting:
• To understand the principles of attachment theory
• To understand how this affects behaviour
• Strategies to support a child / young person with attachment issues

Target Group: Any person working in a school or other setting with children and young people

Dates: 16th May 2017
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Peter Tidd
Cost: Free to SWD Buy-Back Participants
Course Code: 16SEND

Course Title: An Introduction to Dyspraxia

Content:
• Definitions of dyspraxia
• Identification
• Teaching approaches and resources

Expected Impact on School/Setting:
• To increase awareness of dyspraxia
• To increase awareness of dealing with this condition in the classroom

Target Group: Teachers / NQTs / Teaching & learning support staff with limited knowledge of dyspraxia

Dates: 21st June 2017
Times: 1:00 pm to 3:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Sarah Pagan / Jill Everett
Cost: Free to SWD Buy-Back Participants
Modern Foreign Languages
Course Code: 16MFLA

Course Title: Leading and Co-ordinating Primary MFL

Content:
• How to write a subject development plan that will:
  a) ensure quality of delivery in MFL
  b) ensure progress in MFL throughout Key Stage 2
  c) raise the profile of languages across the school
• An assessment update
• The building blocks of progress
• Evidence of expected progress in books and displays
• Ways of introducing MFL in Early Years Foundation Stage and Key Stage 1
• How to integrate the target language into each school day

Expected Impact on School/Setting:
• Raised profile of MFL in school
• Improved delivery leading to higher standards and progress
• Co-ordinator and teacher confidence
• Stronger evidence in books and on displays
• Greater and more regular use of target language

Target Group: MFL Co-ordinators

Dates: 14th September 2016

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor

Cost: Free
Course Code: 16MFLB

Course Title: First-Time French

Content:
• Support for people teaching primary French for the first time or for those returning to teaching primary French after a break
• The Programme of Study for Languages at Key Stage 2 – current expectations in primary MFL teaching and learning
• Finding your way around the recommended MFL resources in school
• Basic methods for presenting and practicing new language which can be used in a unit of work or when teaching a story
• An introduction to French phonics to improve pronunciation

Expected Impact on School/Setting:
• Improved teacher confidence and subject knowledge
• Higher standards within teaching and learning of primary French
• Greater pace within lessons
• Improved pronunciation for teachers and children

Target Group: NQTs / Teachers new to or returning to teaching primary French in KS2 / Special school teachers / HLTAs / TAs / French enthusiasts

Dates: 28th September 2016
Times: 4:00 pm to 5:15 pm
Venue: South Shields Community School
Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor
Cost: Free
Course Code: 16MFLC

Course Title: Writing the Right Stuff in Primary French

Content:
- Stages of development in writing – from word to text level
- The importance of talk for writing
- The use of mini whiteboards
- The importance of teaching phonics to improve spelling in writing
- The importance of teaching grammar to improve fluency of writing
- Motivating and challenging activities

Expected Impact on School/Setting:
- Ensure progression in writing across Key Stage 2
- Raised teacher and pupil confidence
- Supported understanding of grammar in own language
- Increased challenge and enjoyment for pupils in writing

Target Group: MFL Co-ordinators / Teachers of primary languages in KS2 / Special school teachers / NQTs / HLTAs / TAs

Dates: 12th October 2016
Times: 4:00 pm to 5:15 pm
Venue: South Shields Community School
Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor
Cost: Free
Course Code: 16MFLD

Course Title: ¡Español, por favor!

Content:
- Ideas and enjoyable activities for introducing a Spanish Club in school with a focus on Spanish culture, festivals, dance and food

Expected Impact on School/Setting:
- Increased intercultural understanding and enthusiasm for language-learning
- Raised profile of languages within the school

Target Group: MFL Co-ordinators / KS1 & KS2 teachers / Special school teachers / NQTs / HLTAs / TAs / Spanish enthusiasts

Dates: 15th February 2017
Times: 4:00 pm to 5:15 pm
Venue: South Shields Community School
Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor
Cost: Free
Course Code: 16MFLE

Course Title: Poetry Magique

Content:
- Use of a selection of poems, rhymes and songs in French
- Learning about language within poetry in order to analyse it
- Using actions as a means to memorise poems
- Adapting a poem
- Playing with language to create a poem
- Performing a poem
- Input from Literacy Advisor
- Links to the Literacy curriculum

Expected Impact on School/Setting:
- Improved teacher confidence to use poetry in French and Literacy
- A deeper understanding of how language works through poetry
- Increased creativity from pupils
- Improved performance and classroom displays of poetry

Poetry covers many aspects of the Programme of Study for Languages and the Primary Literacy curriculum.

Target Group: MFL Co-ordinators / Teachers of primary languages in KS2 and KS1 / Special school teachers / NQTs / HLTAs / TAs

Dates: 29th March 2017

Times: 1:00 pm to 4:00 pm

Venue: Chuter Ede Centre

Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor / Anna Hawkins – Literacy Advisor

Cost: Free
Course Code: 16MFLF

Course Title: Amazing Animation

Content:
• Purposeful use of technology and MFL to create simple animations in the target language
• Use of iPads, the ‘I Can Animate’ app and paper cut-outs
• Input from E-Learning Advisor

Animations will be placed on a shared area for use in the classroom afterwards.

Expected Impact on School/Setting:
• Increased creativity and enjoyment in MFL
• Greater and more purposeful use of the target language
• Growth in teachers’ and pupils’ digital literacy
• Development of animation skills that are transferable to any subject area
• More meaningful learning through projects
• Creation of digital content that can be shared and enjoyed

Target Group: MFL Co-ordinators / Teachers of primary languages in KS2 and KS1 / Special school teachers / NQTs / HLTAs / TAs

Dates: 14th June 2017
Times: 1:00 pm to 4:00 pm
Venue: The Word
Course Deliverer: Anne-Marie McQuillin – Primary Languages Advisor / Steve Robert – Lead E-Learning Advisor
Cost: Free
For further information on all ICT Training please contact:

julia.small@ictinschools.org
Music
Course Code: 16MUSA

Course Title: Civic Carol Concert 2016

Content:
Are you interested in taking part in the Civic Carol Concert at Temple Park Centre, Monday 5th December 2016 – 7:00 pm to 9:00 pm?
The Performance participants will jointly sing a selection of traditional carols there will also be an opportunity for some schools to perform solo.
Join us to help select the carols / songs and discuss how we can build on the success of the previous events.

Target Group: All staff
Dates: 21st September 2016
Times: 4:00 pm to 5:30 pm
Venue: Chuter Ede Centre
Course Deliverer: Rosie Prince / Lynn Freer
Cost: Free - Costs covered by GSTMEH
Course Code: 16MUSB

Course Title: IT Looking at Music Software

Content:
An opportunity to look at music software currently available to be used in schools and any recommended applications.

Expected Impact on School/Setting:
• Increased awareness of music software

Target Group: All staff
Dates: 5th October 2016
Times: 4:15 pm to 5:15 pm
Venue: South Shields Community School
Course Deliverer: Jeff Sawdon – Tees Valley Music
Cost: Free - Costs covered by GSTMEH
Course Code: 16MUSC

Course Title: Music Express

Content:
An opportunity to look at the Music Express scheme and the online resources available to assist in the teaching of primary music lessons.

Expected Impact on School/Setting:
• Increased awareness of the Music Express scheme

Target Group: All staff

Dates: 23rd November 2016

Times: 9:30 am to 11:30 am

Venue: Chuter Ede Centre

Course Deliverer: Debbie Lawson / Hilary Mounsey – Tees Valley Music

Cost: Free - Costs covered by GSTMEH
Course Code: 16MUSD

Course Title: Adding Percussion Accompaniments

Content:
Let us inspire you with lots of ideas of how to add percussion accompaniment. This session will also cover songs from the Tees Valley Music Service, Snappy Songs programme.

Expected Impact on School/Setting:
• Increased knowledge and skills

Target Group: All staff
Dates: 8th March 2017
Times: 9:30 am to 11:30 am
Venue: Chuter Ede Centre
Course Deliverer: Debbie Lawson / Hilary Mounsey – Tees Valley Music
Cost: Free - Costs covered by GSTMEH
Course Code: 16MUSE

Course Title: Themed Composition and Songwriting

Content:
This session will take three or four themes and show you how to develop practical compositions, including ways into songwriting.

Expected Impact on School/Setting:
• Increased knowledge and skills

Target Group: All staff

Dates: 14th June 2017

Times: 9:30 am to 11:30 am

Venue: Chuter Ede Centre

Course Deliverer: Debbie Lawson / Hilary Mounsey – Tees Valley Music

Cost: Free - Costs covered by GSTMEH
**Course Code:** 16WELLA

**Course Title:** Spiritual, Moral, Social & Cultural Awareness (SMSC) in Schools

**Content:**
- Introducing SMSC to stakeholders
- Developing SMSC education
- Auditing SMSC provision
- Inspection SMSC provision

**Expected Impact on School/Setting:**
- A better understanding of SMSC in schools

**Target Group:** All staff

**Dates:** 14th February 2017

**Times:** 4:00 pm to 5:30 pm

**Venue:** South Shields Community School

**Course Deliverer:** Doug Green

**Cost:** Free to SWD Buy-Back Participants
Course Code: 16WELLB

Course Title: Leading on Staff Wellbeing – New to the Role

Content:
• Develop a professional responsibility to monitor health and wellbeing
• Recognise issues and offer support
• Assess work-life balance with colleagues
• Engage in effective dialogue

Expected Impact on School/Setting:
• A more informed view of your role and responsibility

Target Group: All staff
Dates: 7th March 2017
Times: 4:00 pm to 5:30 pm
Venue: South Shields Community School
Course Deliverer: Doug Green
Cost: Free to SWD Buy-Back Participants
Course Code: 16WELLC

Course Title: Stress Management – How is Stress different to Pressure

Content:
- Managing work life balance
- Managing yourself at work
- Managing personal / school change
- Action planning – What do I need to do?

Expected Impact on School/Setting:
- This session will equip staff with the strategies to deal with Stress Management

Target Group: All staff

Dates: 28th March 2017

Times: 4:00 pm to 5:30 pm

Venue: South Shields Community School

Course Deliverer: Doug Green

Cost: Free to SWD Buy-Back Participants
Health and Safety
Course Code: 16HSA

Course Title: First Aid in the Workplace

Content:
• Resuscitation
• Controlling / treating bleeding
• Treating burns and scalds
• Treating minor injuries
• Moving injured people
• Treating eye injuries
• Recognising illness
• Record keeping
• Personal hygiene

Expected Impact on School/Setting:
• This three day course qualifies successful candidates to give First Aid in the Workplace
• The certificate, approved by (FAA) First Aid Awards, a recognised UK provider is valid for 3 years

Target Group: All staff working in schools

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates:  
Event 1: 13th, 20th & 27th September 2016
Event 2: 17th, 24th & 31st January 2017
Event 3: 9th, 16th & 23rd May 2017

Times: 9:00 am to 4:00 pm

Venue: Simonside Centre

Course Deliverer: Outdoor Education Team

Cost: £105.00 including Lunch & Refreshments
Course Code: 16HSB

Course Title: First Aid in the Workplace - Refresher

Content:
• This two day course is for holders of the First Aid in the Workplace certificate, which is about to expire
• Holders of EXPIRED certificates may NOT attend. This conforms to the Health & Safety executive
• Revision in line with the three day course

Expected Impact on School/Setting:
• This two day course qualifies successful candidates to give First Aid in the Workplace
• The certificate, approved by (FAA) First Aid Awards, a recognised UK provider is valid for 3 years

Target Group: All staff working in schools

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates:
- Event 1: 28th September & 5th October 2016
- Event 2: 15th & 22nd November 2016
- Event 3: 18th & 25th January 2017
- Event 4: 21st & 28th March 2017
- Event 5: 3rd & 10th May 2017
- Event 6: 7th & 14th June 2017

Times: 9:00 am to 4:00 pm

Venue: Simonside Centre

Course Deliverer: Outdoor Education Team

Cost: £80.00 including Lunch & Refreshments
Course Code: 16HSC

Course Title: First Aid – Paediatric

Content:
- Development of Emergency Action Plan
- Resuscitation
- Unconsciousness
- Airway and breathing problems
- Wounds and bleeding
- Poisons and burns
- Extremes in body temperatures
- Other serious injuries
- Other medical conditions

Expected Impact on School/Setting:
- On successful completion of the course candidates will receive a certificate valid for 3 years

Target Group: All staff working with children under the age of eight

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates:
- Event 1: 4th & 11th October 2016
- Event 2: 21st & 28th February 2017
- Event 3: 6th & 13th June 2017

Times: 9:00 am to 4:00 pm

Venue: Simonside Centre

Course Deliverer: Outdoor Education Team

Cost: £80.00 including Lunch & Refreshments
Course Code: 16HSD

Course Title: Emergency First Aid

Content:
For those who would like an insight into the basic essentials of First Aid delivery or experience a taster in First Aid to see if you would like to gain more in depth knowledge, then this is the course for you.

This one day course covers:
• Emergency life support techniques which equips participants with the necessary knowledge and skills required to deal with an emergency situation
• First Aid Aims & Priorities
• Incident Management
• Basic Life Support
• The conscious casualty
• The un-conscious casualty
• Resuscitation
• Shock
• Bleeding
• Health & Safety

Expected Impact on School/Setting:
• Increased knowledge and awareness
• Successful candidates will be issued with a certificate of attendance

Target Group: All staff

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates:
Event 1: 29th September 2016
Event 2: 7th February 2017
Event 3: 24th May 2017

Times: 9:00 am to 4:00 pm

Venue: Simonside Centre

Course Deliverer: Outdoor Education Team

Cost: £50.00 including Lunch & Refreshments
Course Code: 16HSE

Course Title: Management of Anaphylaxis

Content:
Anaphylaxis is a severe, potentially life-threatening allergic reaction, sometimes known as Anaphylactic Shock.

This one day course covers:
• recognition of anaphylaxis
• treatment of anaphylaxis
• casualty handling
• CPR

Expected Impact on School/Setting:
• Increased safety awareness

Target Group: All staff

PLEASE INDICATE YOUR CHOICE OF EVENT WHEN BOOKING

Dates:
Event 1: 8th November 2016
Event 2: 14th March 2017
Event 3: 20th June 2017

Times:
9:00 am to 4:00 pm

Venue:
Simonside Centre

Course Deliverer:
Outdoor Education Team

Cost:
£50.00 including Lunch & Refreshments
Course Code: 16HSF

Course Title: Manual Handling

Content:
• The process of manual handling in the workplace
• Manual handling injuries and the activities which cause them
• Manual handling assessments and control options
• Responsibilities imposed by the Manual Handling Operations Regulations

Expected Impact on School/Setting:
• Increased Staff awareness

Target Group: All teaching / support staff

Dates: 5th October 2016

Times: 9:00 am to 12 Noon

Venue: Chuter Ede Centre

Course Deliverer: H B Training Services

Cost: Free to SWD Buy-Back Participants - £30.00 to others
**Course Code:** 16HSG

**Course Title:** Fire Awareness

**Content:**
This half-day course is designed to reduce the risk of fire through the promotion of fire safety awareness training for staff as part of their induction or for existing staff seeking basic fire awareness training.

**Expected Impact on School/Setting:**
- Fire Procedures / Legislation
- Theory of combustion
- Basic fire prevention
- Raising the fire alarm
- Evacuation procedures
- Demonstration on the use of fire extinguishers

**Target Group:** All teaching / support staff

**Dates:** 22nd March 2017

**Times:** 9:00 am to 12 Noon

**Venue:** Chuter Ede Centre

**Course Deliverer:** H B Training Services

**Cost:** Free to SWD Buy-Back Participants - £30.00 to others
Course Code: 16HSH
Course Title: Ladder Safety Awareness

Content:
This short course aims to give all staff a basic awareness of Ladder Safety.
The course covers ladder:
- Legislation
- Safe use
- Types
- Inspection
- Carrying
- Erection / Lowering
- Storage

Expected Impact on School/Setting:
- Increased Staff awareness

Target Group: All support staff
Dates: 11th May 2017
Times: 9:00 am to 12 Noon
Venue: Chuter Ede Centre
Course Deliverer: H B Training Services
Cost: Free to SWD Buy-Back Participants - £30.00 to others
Brokerage

The brokerage service is available to arrange, appraise and negotiate with partnerships or services.

The service can work with schools, settings on specific priorities to broker:

• network or group training
• access to specific training facilitators
• knowledge exchange
• venues / speakers / registration / administration / evaluation

Please contact the School Workforce Development Team for further details:

Tel: 0191 426 8105